



**CSIET 23rd Annual Meeting – October 25-27, 2007
Hilton Old Town Alexandria**

AGENDA

THURSDAY, OCTOBER 25, 2007

9:00 – 1:30 pm	CSIET Board Meeting	<i>Madison</i>
1:00 pm	Exhibitor Set-Up	<i>Grand Ballroom Foyer</i>
1:00 – 5:00 pm	Conference Registration and Check-In	<i>Marble Foyer</i>
4:00 – 5:30 pm	Pre-Conference Exhibitor Sessions	
	4:00 - 4:30 pm	
	• Gillner GmbH - Software Solutions <i>IIS – Interactive Information System</i>	<i>Salon A</i>
	• Compass Benefits Group <i>Insurance Basics: How to Select and Maintain a Stable Plan</i>	<i>Salon B</i>
	4:30 - 5:00 pm	
	• Payoneer, Inc. <i>Helping Your Teens Manage Their Money Abroad</i>	<i>Salon A</i>
	5:00 – 5:30 pm	
	• China Services International <i>Sino American Exchange Programs</i>	<i>Salon A</i>
	• TGM Soft-Zapp System <i>Zapp: Replacing Paper with Intelligence</i>	<i>Salon B</i>
6:00 – 7:30 pm	Welcome Reception	<i>Grand Ballroom Foyer and Salon C</i>

FRIDAY, OCTOBER 26, 2007

8:00 – 9:00 am	Continental Breakfast Buffet	<i>Grand Ballroom Foyer</i>
9:00 – 10:15 am	Membership Council Meeting	<i>Salon ABC</i>
	• Annual Report from CSIET Chair, John Lewis	
	• Committee Reports	
	• 2007 Elections	
	• Executive Director Report	
10:15 – 10:30 am	Coffee Break	<i>Grand Ballroom Foyer</i>

FRIDAY, OCTOBER 26, 2007 (con't)

- 10:30 – 12:00 pm** **United States Department of State J Visa Session** *Salon ABC*
Moderator: Stevan Trooboff, CIEE (CSIET Board Member)
• Elizabeth Dickerson, Compliance Officer, Compliance Unit, Office of Exchange Coordination and Designation
• Julia Findlay, Educational and Cultural Exchange Specialist, Private Sector Programs Division, Office of Exchange Coordination and Designation
• Beth Melofchik, Educational and Cultural Exchange Specialist, Private Sector Programs Division, Office of Exchange Coordination and Designation
- 12:15 – 1:30 pm** **Lunch and Keynote Address** *Salon ABC*

Exchange Student Presentations:
Ms. Jinelle Baldorado
Hayfield High School, Alexandria, Virginia
Mr. Sulaiman Yousef
Freedom High School, South Riding, Virginia

Deputy Assistant Secretary Alina Romanowski
Bureau of Educational and Cultural Affairs
United States Department of State
- 1:30 – 3:00 pm** **Plenary Session** *Salon ABC*

How To Prepare For The Compliance Audit
Moderator: Margie Ott, YFU-USA (CSIET Board Member)
• John Hishmeh – Executive Director, Council on Standards for International Educational Travel
• Anna Fincke – Director, Work Exchange Programs CIEE International Work & Study Programs
• Megan Allen – Vice President, EF Foundation for Foreign Study
• Tony Cuzzo, CPA, Councilor, Buchanan and Mitchell, P.C.
- 3:00 – 3:15 pm** **Refreshment Break –Sponsored By:** *Grand Ballroom Foyer*

Council on International Educational Exchange

- 3:15 – 4:30 pm** **Plenary Session** *Salon ABC*

School Outreach Working Group
Moderator: Matt Smith, EF Foundation, SOW Chair (CSIET Board Nominee)
• Margie Eulner Ott, Director of Programs and Contracts, Youth For Understanding – USA
• Phil Boley, Superintendent, Clinton Central Schools Corporation (CSIET Board Nominee)
- 4:30 – 5:15 pm** **CSIET Board Meeting** *Madison*
- 7:00 – 10:00 pm** **Moroccan Cultural Evening and Dinner** *Casablanca Restaurant*
(Gather in Hilton Lobby at 6:30 pm to walk two blocks to location)

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SATURDAY, OCTOBER 27, 2007

8:00 – 9:00 am	Continental Breakfast Buffet	<i>Grand Ballroom Foyer</i>
9:00 – 10:00 am	Concurrent Sessions	
	<i>How to Manage Your Volunteer Network</i>	<i>Salon BC</i>
	<u>Introduced by: Helen Lowman, AFS-USA (CSIET Board Nominee)</u>	
	<ul style="list-style-type: none">• Susan Ellis, Founder and President, Energize, Inc.	
	<i>Discussion Group for Programs with Under 500 Participants</i>	<i>Salon A</i>
	<u>Moderator: Jaein Lee, CSIET Membership and Outreach Director</u>	
	<ul style="list-style-type: none">• Mazi Cunha, Executive Director, FLAG• Laura Stahl, Special Services Director, OCEAN• Kerry Gonzales, President, World Experience	
	<i>Discussion Group for International Members and Participants</i>	<i>Madison</i>
	<ul style="list-style-type: none">• John Hishmeh, Executive Director, Council on Standards for International Educational Travel	
10:00 – 11:00 am	Plenary Session	<i>Salon BC</i>
	<i>How To Review Criminal Background Checks</i>	
	<u>Moderator: John Doty, PIE (CSIET Board Nominee)</u>	
	<ul style="list-style-type: none">• Kristin Bates, Director of Volunteer Services, AFS-USA• Sherry Buchla, President, Global Insights• Dawn Nelson, Supervisor, Background Check Unit, National Center for Missing and Exploited Children	
11:00 – 11:15 am	Refreshment Break	<i>Grand Ballroom Foyer</i>
11:15 – 12:30 pm	Plenary Session	<i>Salon BC</i>
	<i>Advocacy Initiatives: Federal, State, & Local</i>	
	<ul style="list-style-type: none">• Michael McCarry, Executive Director, Alliance for International Educational and Cultural Exchange• John Hishmeh, Executive Director, Council on Standards for International Educational Travel	
12:30 – 2:00 pm	Closing Luncheon and International Classroom Presentation	<i>Salon BC</i>
	Ruth Fitts, Director Educational Outreach Programs Meridian International Center	
2:00 pm	Conference Adjourns	